

Lawrence, Nelson & Associates, Ltd is seeking an Accountant for our fast-growing office in Rice Lake. This is a full-time position which will include overtime during the tax filing season, but once the filing season is over, the rest of the year the office is closed on Fridays, giving us 3-day weekends from May through December. You will gain valuable experience which will provide an opportunity for ever increasing responsibilities, advancement and earning potential.

Areas where you will gain experience:

- Tax preparation for individuals and small businesses
- Working with QuickBooks Accounting Software entering transactions for our small business clients
- Live payroll for small business clients and related payroll reports.

Benefits: We offer an excellent benefits package including an annual bonus, Retirement Plan, Vacation, Paid Holidays and Health Insurance Benefits. Our office is relaxed with a family type atmosphere.

We have an immediate opening for a full-time position, but we have an internship position available as well.